



# COLLEGE OF NATURAL SCIENCE

## **Undergraduate Learning Assistant Award Nomination Form**

Provide nominee/nominator information.

Nominee:

**Enter nominee name as it will appear on the award certificate.**

Email address:

Department(s):

Nominator 1:

Email address:

Department(s) 1:

Relationship to the nominee (supervisor/colleague/mentee):

Nominator 2:

Email address:

Department(s) 2:

Relationship to the nominee (supervisor/colleague/mentee):

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Endorsement by chairperson/director of the unit in which the ULA's instructional responsibilities have been discharged.

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Endorsement by chairperson/director of the student's degree department/program (if different than above)

Due to [natsci.dean@msu.edu](mailto:natsci.dean@msu.edu) by September 1

**Undergraduate Learning Assistant Award  
Instructions**

Please submit a single pdf with the following items, in the order listed below to [natsci.dean@msu.edu](mailto:natsci.dean@msu.edu)

1. Completed nomination form
2. Confirmation letter or email from mentor or graduate program director that nominee will be enrolled in the fall and spring.
3. Provide evidence of excellence in teaching (maximum 500 words).
4. Attach up to 3 supporting letters from individuals other than the nominator.
5. Attach ULA's CV.
6. Attached Citation 250 words

**Eligibility**

To be eligible for this award, each candidate must:

1. Be enrolled as an undergraduate student in good standing in the College of Natural Science (NatSci).
2. Have served as a ULA for at least one semester during the eligible service period, as defined for the award year.
3. Have not previously received this award.

*Note: ULA service may have occurred prior to the award year; however, nominees must be enrolled during the award year to be eligible.*