



Unit Administrator Trainings & Resources

Category	Details	Resource
Accounting	Basics of Accounting for Non-financial Professionals (course)	elevateU: https://share.percipio.com/cd/MG4VUtfoK
Accounting	MSU Controller Live Accounting Q&A Hour	https://ctrl.msu.edu/-/media/assets/controller/docs/accounting/accountinggnahourinfo.pdf?rev=4e66ff482f594a2bbc44283b984a7f6c&hash=4CE6D74A27C78FF67C352494EFA71A7E
Accounting	Accounting Newsletter Listserv	https://controller.msu.edu/join-list-serv
Accounting	General Accounting Training and Misc Resources	https://controller.msu.edu/accounting/training-resources
Accounting Misc	Upcoming Training Opportunities (MSU Controller)	https://edge.sitecorecloud.io/michigansta4a14-msu70a4-prod718c-8cd0/media/project/msu/controller/docs/accounting/training/accountingtrainingopportunities2026.pdf
Budgeting	Basic Budgeting Concepts for Non-financial Professionals (course)	elevateU: https://share.percipio.com/cd/5fHg2XLQA
Budgeting	Using Power BI for In Year Forecasting	https://michiganstate.sharepoint.com/:v:/s/ctrl/IQBy8MsiVYO8QavJxvUi4ucJAR8xcGMqkeraSNfUWN6h0_g
Budgeting	Mastering Budget Communication (module)	elevateU: https://share.percipio.com/cd/gxV_6lk3U
Business Acumen	Developing Strong Business Acumen (course)	elevateU: https://share.percipio.com/cd/iXJt64T5p
Business Acumen	Strategic Business Analysis: Turning Requirements into Results (MSUOPD)	EBS > My Career & Training > Courses for Employees at MSU: ebs.msu.edu
Finance	General Financial System Information and Documentation	https://controller.msu.edu/accounting/financial-system-information
Finance	Finance for Non-Financial Managers (MSU Broad program)	https://broad.msu.edu/edp-courses/1030962



Unit Administrator Trainings & Resources Cont.

Finance	Financial Administrator Development Program	https://foresource.msu.edu/fadp/index.html
Finance	Spartan Financial Navigator Training Materials	https://michiganstate.sharepoint.com/:f:/r/sites/fpb/Shared%20Documents/Spartan-Financial-Navigator/Training?csf=1&web=1&e=Les0ld&viwid=4d31ac76-58a9-4fc4-953c-e29e19ede1a9
Leadership	Engaging and Empowering Teams (MSU OPD)	EBS > My Career & Training > Courses for Employees at MSU: ebs.msu.edu
Leadership	Identify and Maximize Your Strengths (MSU OPD)	EBS > My Career & Training > Courses for Employees at MSU: ebs.msu.edu
Leadership	Strengths Based Leadership (MSU OPD)	EBS > My Career & Training > Courses for Employees at MSU: ebs.msu.edu
Leadership	Developing Influence Through Positive Leadership (course)	elevateU: https://share.percipio.com/cd/5J6ffN0nz
Reporting	Office of the Controller Reporting Power BI System- User Guide	https://ctrl.msu.edu/-/media/assets/controller/docs/accounting/financialsys/powerbiuserguide.pdf?rev=edb10f4ed9a54584990d87342abd156f&hash=2A7283A52E5E10CEE10B3BB433684C25
Transactions	EBS Financial System Roles/Onboarding	EBS > My Career & Training > Courses for Employees at MSU: ebs.msu.edu
Transactions	KFS Transactional Edocs	EBS > My Career & Training > Courses for Employees at MSU: ebs.msu.edu
Transactions	Payments to Non-US Citizens and Vendors	EBS > My Career & Training > Courses for Employees at MSU: ebs.msu.edu
Transactions	Disbursement Voucher (DV) Processing	EBS > My Career & Training > Courses for Employees at MSU: ebs.msu.edu
Travel	Intro to Travel Expense Report Process	EBS > My Career & Training > Courses for Employees at MSU: ebs.msu.edu